**ODISHA UNIVERSITY OF TECHNOLOGY AND RESEARCH**

**TECHNO CAMPUS, P.O.: MAHALAXMI VIHAR**

**BHUBANESWAR-751 029**

Tender Notice No. 784 /OUTR/PSA /2024 Date: 12/03/2024

**SHORT TENDER CALL NOTICE**

 Odisha University of Technology and Research Bhubaneswar is established by Govt. of Odisha by upgrading the College of Engineering & Technology, Bhubaneswar through Odisha Act 17 of 2021 w.e.f. 8th October 2021 under the ministry of Skill Development and Technical Education. The University will host 3-Day **Annual Sports Engineer’s Cup 2024** **during 28th-30th March 2024.** University invites applications from eligible and reputed Firms/Companies/Societies for supply of tenting, lights, sound, DG backup with fuel and miscellaneous work for the above programme through short tender in **TWO bid** system. Bidders may send their offer by Speed Post/Registered Post/ Courier mentioning over the envelope “supply of tenting, lights, sound, DG backup with fuel and miscellaneous work for Annual Sports Engineer’s Cup 2024” so as to reach the following address on or before 21.03.2024, 1:00 PM only. However, university has no responsibility for offers received after the due time and date. The tender document may be downloaded from the University’s web site i.e. [www.outr.ac.in/www.cet.edu.in](http://www.outr.ac.in/www.cet.edu.in)

Tender (s) should be sealed and superscribed with “**Supply of tenting, lights, sound, DG backup with fuel and miscellaneous work for Annual Sports Engineer’s Cup 2024**” at Odisha University of Technology (OUTR) BHUBANESWAR” with short tender Notice No., date, due date & addressed to **Registrar, Odisha University of Technology & Research, Techno Campus, Ghatikia, Mahalaxmi Vihar, Bhubaneswar-751 029**

 **Sd/-**

**REGISTRAR**

**BID Ref No. 784 /OUTR/PSA Date: 12/03/2024**

**BID PARTICULARS AND INSTRUCTIONS OF TENDER CALL NOTICE**

**TOWARDS ERECTION OF TENTAGE AND HIRING OF SOUND, LIGHT, DG SET AND MISC. WORKS FOR ANNUAL SPORTS ENGINEER’S CUP-2024**

**DURING 28-30 MARCH, 2024**

****

|  |
| --- |
| **ODISHA UNIVERSITY OF TECHNOLOGY AND RESEARCH (OUTR)** **Techno Campus, Ghatikia, P.O. - Mahalaxmivihar,****BHUBANESWAR-751029, ODISHA** |

**INSTRUCTIONS TO TENDERERS**

The interested reputed Firms/Companies/Societies may send their bids complete in all respect along with Tender Fee of Rs. 1,180/- {1000 + 180} (Rupees One thousand One hundred eighty only) including GST towards Tender cost Non- refundable and EMD of Rs. 6,000.00 (Rupees Six Thousand only) in the form of Demand Draft in favour of “Odisha University of Technology and Research Bhubaneswar” drawn on any scheduled bank payable at Bhubaneswar except MSE (Certificate to be attached) and other requisite documents to the Registrar, Odisha University of Technology & Research, Techno Campus, Ghatikia, Mahalaxmi Vihar, Bhubaneswar-751 029 duly superscribed with Tender Name, No. and date on the top of the envelope on or before the 1 p.m. of 21.03.2024. The proposals received after the due date shall not be entertained under any circumstances whatsoever.

**A.** 1. The sealed tender(s) should reach in the university as per the following schedule and terms and conditions. In case the appointed date is declared holiday, the next working day will be applicable for opening of Tender.

**2.** a) Scope of Work ANNEXURE-I

 b) Check list for preparation of Bid/Tender ANNEXURE-II

 c) Letter of undertaking of Bidder ANNEXURE-III

 d) Format for particulars of Bidder ANNEXURE-IV

 e) Financial Capacity ANNEXURE-V

 f) Bid Security Declaration ANNEXURE- VI

 g) Price bid/BOQ format ANNEXURE-VII

 h) Criminal Liability undertaking Format ANNEXURE-VIII

**3. IMPORTANT DATES :**

1. Available of tender in University Website : 12.03.2024
2. Last date and time of submission of tender : 21/03/2024 by 01 P.M.
3. Opening of Technical & Financial Bid : 21/03/2024 at 3.00 P.M.
4. Place of opening : Office of the Registrar/ Administrative Office,

Odisha University of Technology & Research, Techno Campus, Ghatikia, Mahalaxmi Vihar,

Bhubaneswar-751 029

**4. Eligibility Criteria for Qualifying in Technical Bid**

**The agency should meet the minimum eligibility criteria.**

**4.1 Status** : The bidder shall necessarily be a legal entity either in the form of a sole proprietorship, partnership or a Limited company registered under the Companies Act. A proof on status of the bidder shall be submitted.

**4.2 Financial Capacity** : The bidder should have the turnover of minimum Rs. 3 lakhs and above per annum (certified copy from the Chartered Accountant to be attached) during the last three financial year. The relevant proof for supporting the above shall be submitted failing which the tender shall be treated as invalid. The firms must be willing and or capacity to sustain itself financially till bills are processed and payment released.

**4.3 Experience** : Must have adequate experience in the field of Institutional annual sports/ functions of Universities/Central/State Govt. Minimum 05 sports event or similar work must have been conducted successfully. Must have a work order value of Rs.2 lakh during the last three financial year. The work order copies should be enclosed, failing which the bid will not be considered.

**4.4 Registration** : The bidder should be registered under GST Act.

**4.5** Photo copy of the following documents duly signed by the Proprietor/Partner/Director must be submitted along with the technical bid.

1. The bidder must submit a copy of acknowledgement of Income Tax return for the last three financial years 2020-21, 2021-22 and 2022-23
2. PAN Card.
3. Balance Sheet and Profit and Loss Account- last 3 years.
4. GSTIN certificate along with upto-date return.
5. All pages of the tender documents should be signed and sealed by the bidder and should be numbers serially.
6. Copy of the Work order towards experience.

**5. Performance Security** : The EMD amount will be returned on receipt of Performance Security @ 5% of agreement value. The Performance Security deposit can be forfeited by the university in the event of any breach or negligence or non-observance of any condition of contract or for unsatisfactory performance as per the contract agreement. Performance Security should be kept valid upto 60 days after completion of obligations under the contract.

**6. Payment Terms** : 100% payment of the total order value shall be released after the successful completion of Service and submission of Clear Tax Invoice. Payment will be made as per actual supply as per the work order.

**7**. The provision of Advance/part payment is not permissible.

**8.** Bidder shall submit the tender document and addendum thereto, if any, with each page signed and seal to confirm the acceptance of the entire terms and conditions as mentioned in the tender enquiry documents.

**9.** After due evaluation of the bid(s) university will award the contract to the responsive tenderer who has quoted the lowest price. The L1 bidder has to complete the allotted venue preparation work at the designated place by 5.00 P.M. day before the annual sports Engineer’s cup date positively.

**10.** Conditional bids will be treated as unresponsive and therefore may be rejected.

**11**. The University reserve the right to accept in part or in full or reject any or more tender/offer without assigning any reason or cancel the tendering process and reject all Tender at any time prior to award of contract without assigning any reason thereof.

**12. TENDER EVALUATION**

The committee constituted by the competent authority will evaluate the bids on the basis of Specification and eligibility criteria.

1. The Technical Bids will be opened at OUTR Bhubaneswar on the specified date and time. Short listing will be done on the basis of eligibility criteria mentioned in the tender.
2. The financial bids of those bidders whose Technical Bids are accepted, shall be opened by the committee.
3. Selection will be based on lowest total price bid.

**13. CLARIFICATION ON TECHNICAL BID EVALUATION**

**13.1** The Technical bids shall be evaluated based on the available documents submitted by the bidder. To assist in the examination, evaluation and comparison of the bids and qualification of bidders, the university may, at its discretion, ask any bidder for a clarification of its bid. Any clarification submitted by a bidder that is not in response to a request by the University shall not be considered.

**13.2** If a bidder does not provide clarifications of its bid, the bid may be rejected.

**13.3** University also reserves right to seek confirmation/clarification from the issuer agency on the supporting documents submitted by the bidder.

**14. FINANCIAL BID EVALUATION**

Being L1 will not be the sole criteria for eligibility of award of contract. The feasibility of the price determination method adopted by the bidder will be examined by the committee and pertaining bidder need to be present in front of the committee to explain the same (if required).

**15**. The successful bidder shall make his own arrangement for all materials and machines with tools and tackles required for carrying out the job as specified in the contract and consider the cost, labour cost and other charges to be incurred in proper execution of work within specified time.

**16**. Bidder/contractor shall take all measures necessary to protect the personnel, work and facilities and shall observe all reasonable safety rules and instructions. No smoking or consumption of alcohol/any other prohibited substance shall be permitted on duty by any of bidder’s personnel in OUTR premises or during the work hours.

**17**. The contract should not be sublet partly or fully to the third party.

**18**.  Canvassing in any form is strictly prohibited and tenders submitted by the tenderer who resort to canvassing will be liable for rejection.

**19**. Tender documents are not transferable.

**20**. It shall be the responsibility of the persons/firms submitting the tender to ensure that the tender have been submitted in the formats and as per the terms and conditions prescribed in the OUTR Bhubaneswar website and no change is made therein before submission of the tender. In the event of any doubt regarding the terms and conditions, the person concerned may seek clarification from the authorised officer of OUTR, Bhubaneswar. In case any tampering/unauthorized alternation is noticed in the tender submitted from the tender document available on the website, the said tender shall be summarily rejected.

For any clarification please contact :

Prof. Jagannath Sethi,

Vice President, Games and Sports,

OUTR, Bhubaneswar

Ph. No. 7978642083

Mail ID: iejsethi@outr.ac.in

**23. General Instruction to Tenderers**

* 1. The tender is Two Bid system. The technical bid should contain all the relevant information and desired enclosures in the prescribed format along with the Earnest Money Deposit (EMD) of Rs. 6,000/- except MSE ( enclosing the certificate to that effect) and Tender Fee of Rs.1,180.00 (Rupees One thousand One hundred eighty only) Non refundable in the form of Demand Draft issued in favour of “Odisha University of Technology and Research Bhubaneswar” drawn on any scheduled bank payable at Bhubaneswa (Part-I). The financial bid should contain only commercial/Price (Part-II). In case any bidder encloses the financial bid within technical bid, the same will be rejected.
	2. The Price bid is valid for 60 days from the date of opening of Price bid.
	3. The Tenders should be typewritten or hand written but there should not be any overwriting or cutting. Correction if any, shall be made by neatly crossing out, initialing, dating, and rewriting.
	4. Bidders are requested to quote their prices on a firm and fixed basis for the entire period of the contract.
	5. Tenders received without Tender Fee and EMD amount by way of Demand Draft in favour of OUTR, Bhubaneswar will not be considered at all.

**24. METHOD OF SUBMISSION OF BIDS**

1. The bids should be filled in two bid formats with all the required documents as enclosures in separate sealed covers i.e. (i**) Part-I Technical Bid (ii) Part-II Financial Bid**.
2. The above two separate sealed covers should be specifically super-scribed as (i) Technical bid for **‘**Annual Sports Engineer’s cup 2024 at OUTR, Bhubaneswar’’ and (ii) Financial bid for **‘Supply of tenting, lights, sound, DG backup with fuel and miscellaneous work for** Annual Sports Engineer’s cup 2024 at OUTR Bhubaneswar’’ with tender No. and date. Both the sealed envelopes (i) and (ii) are to be kept in another larger envelope, which should be sealed and submitted. Two drafts related to EMD and Tender fee should be enclosed in the Technical bid.
3. The bigger envelope containing technical and financial bids in separate envelopes shall bear the Tender Name, No., Date and due date and shall be sent by **Speed Post/Registered Post/Courier** address to Registrar, OUTR, Techno Campus, Bhubanewar-751029. No hand delivery is accepted.
4. The envelopes shall indicate the name and address of the bidders.

25. **Venue of Tender Opening** : Tender will be opened in the office of Registrar/ President Students’ Activity/ VP (Games and Sports)/ Administrative Building, Odisha University of Technology & Research, Techno Campus, Ghatikia, Mahalaxmi Vihar, Bhubaneswar-751 029 at specified time on the due date in presence of tenderer or its representative if so desires. If due to administrative reason, the venue/time of bid opening is/are changed, it will be displayed prominently on the notice board of the University.

**26. VALIDITY OF BIDS**

1. 26.1 The bids shall remain valid and open for acceptance for a period of 60 days from the date of opening of bids.
2. 26.2 In case university calls the bidder for negotiation then this shall not amount to cancellation or withdrawal of original offer which shall be binding on the bidder.

**27. Refund of EMD** **and Performance Security** : The EMD will be returned to the unsuccessful bidders without any interest within 30 days after the award of the contact to the successful bidder. The EMD will be returned to the successful bidder without interest after receipt of performance security and Performance Security will be returned without interest after delivery of serevices/completion of programme.

**28 .**. Late/delayed tenders received by OUTR, Bhubaneswar due to any reason whatsoever will not be accepted under any circumstances.

**29**. At any time prior to date of submission of tender, the authority may, for any reason or decision, modify the terms and conditions of the tender document by a corrigendum/addendum displayed in the university website.

**30**. Tendering firms/agencies are at liberty to be present or authorize a representative to be present at the opening of the tender at the time and date as specified in the schedule. The representative deputed should bring with him a letter of authority from the firm/agency for having been authorized to be present at the time of opening of tender. Only one representative per firm shall be permitted to attend the opening of the tender.

**31. BID PRICES**

1. The Rates should be quoted in Indiana Rupees (INR) on FOR destination basis inclusive of all charges, with break-up as basic cost and GST applicable as per the price schedule given in Annexure- VI .
2. The prices quoted by the bidder shall remain fixed during the entire period of contract and shall not be subject to variation of any account.
3. Quantity : The quantity mentioned are indicative in Annexure- I and may be altered at the time of placing work order on the basis of the requirement.

**32. BID PRICES**

1. The Rates should be quoted in Indiana Rupees (INR) on FOR destination basis inclusive of all charges, with break-up as basic cost and GST applicable as per the price schedule given in Annexure- VI .
2. The prices quoted by the bidder shall remain fixed during the entire period of contract and shall not be subject to variation of any account.
3. Quantity : The quantity mentioned are indicative in Annexure- I and may be altered at the time of placing work order on the basis of the requirement.

33. **Applicable Law :**

1. The contract shall be governed by the laws and procedures established by Govt. of India, within the framework of applicable legislation and enactment made from time to time concerning such Commercial dealings/processing.
2. Any disputes are subject to exclusive jurisdiction of Competent Court and Forum in Bhubaneswar, Odisha only.
3. The Arbitration shall be held in accordance with the provision of Arbitration and Conciliation Act, 1996 and the venue of arbitration shall be at Bhubaneswar. The decision of the Arbitrator shall be final and binding on both the parties.
4. **Force Majeure** : In the event of either party being rendered unable by Force Majeure to perform any obligation required to be performed by them under the contract, the relative obligation of the party affected by such Force Majeure shall be suspended for the period during which such cause lasts.
5. Upon the occurrence of such cause and upon its termination, the party alleging that it has been rendered unable as aforesaid thereby, shall notify the other party in writing, the beginning of the cause amounting to Force Majeure as also the ending of the said clause by giving notice to the other party within 48 hours of the ending of the cause respectively.
6. The selected tenderer must obtain the fire safety clearance from competent authority.
7. Any damage to immovable/movable property while carrying out work shall be made good by the agency at the own cost and the site must be handed back neat and clean to the satisfaction of OUTR, Bhubaneswar.
8. The agency shall nominate a person with mobile telephone to receive the instructions. Another alternative telephone Number of the owner or his representative of the firm shall also be conveyed to convey the instruction.
9. The tenderer may visit the site before preparation of tender.
10. **LIQUIDATED DAMAGES** :

The agency/firm/contractor shall ensure execution as per the scope of work. For any deviation there from or for any job not performed or left out or for any delayed performance, the agency/firm/contractor shall be liable for liquidated damages subject to a maximum limit of 5% of the contract value.

1. **RISK AND COST** :

Neglect or failure on the part of the contractor to execute the work will be carried out by alternate source at the risk and cost of the contractor and to the extent of alternate execution, the contract will be deemed to be terminated either in part or full.

 ……….

 **ANNEXURE – I**

**SCOPE OF WORK**

**Proposed work, Requirement, Specification**

|  |  |  |  |
| --- | --- | --- | --- |
| **Sl No.** | **Item Description** | **Size (in ft.)** | **Quantity** |
| 1 | Stage with Carpeting, Ceiling & Backdrop | 30x12x2 | 1 |
| 2 | Bamboo Stall with Cloth Masking & Cloth Ceiling Cover | 8x8 | 2 |
| 3 | Bamboo Stall with Cloth Masking & Cloth Ceiling Cover | 10x8 | 1 |
| 4 | Selfie Point  | 8x8 | 1 |
| 5 | Bamboo Fencing (for Kabaddi Court) | 30x60x4 | 1 |
| 6 | Cloth Walling (for Volleyball Court) | 80x30x10 | 1 |
| 7 | 6 Top & Base (For Stage) |   | 1 |
| 8 | 2 Top for Commentry |   | 1 |
| 9 | Cordless Mic |   | 4 |
| 10 | Mixture (16 Port) |   | 1 |
| 11 | Podium Stand & Podium mic |   | 1 |
| 12 | Metal Light |   | 40 |
| 13 | Palco |   | 20 |
| 14 | Warm White |   | 8 |
| 15 | Green Metal |   | 10 |
| 16 | Chain Lights |   | 30 |
| 17 | Sofa Single Seater |   | 6 |
| 18 | Teapoy |   | 3 |
| 19 | Sofa Double Seater |   | 5 |
| 20 | Mattress |   | 200 |
| 21 | Stand Fan |   | 5 |
| 22 | Chandua for Tree Decoration |   | 50 |
| 23 | Plastic Chair |   | 50 |
| 24 | BLACK SIDE SCREEN FOR CRICKET | 16x14 | 1 |
| 25 | DG BACKUP |   | 1 |
| 26 | Flower Bouquet for 2 days |  | 16 |
| 27 | Big Umbrella |  | 5 |

N.B.: The tender document should include all the costs as per deliverables mentioned above and any other charges added, including all taxes applicable.

**ANNEXURE-II**

**CHECKLIST FOR TENDERER**

|  |  |  |  |
| --- | --- | --- | --- |
|  Sl. No. | Particulars | Yes/No | Page No. |
| 1 | Have you filled in and signed the details and enclosed relevant documents ? |  |  |
| 2 | Have you read and understand various conditions of the tender and willing to abide by them? |  |  |
| 3 | Have you submitted the DD for EMD of INR 6,000/- or Bid Security Declaration Form as per the Annexure -VI and Tender cost of Rs. 1,180/- in favour of OUTR, Bhubaneswar |  |  |
| 4 | Firms registered with MSME are exempted from submission of EMD. Copy of MSE Certificate to be attached wth bid declaration certificate |  |  |
| 5 | Have you taken prints of all the sections of the Tender in the prescribed paper size and signed on all pages of the Tender documents ? |  |  |
| 6 | Have you attached the Income tax return of last three years? |  |  |
| 7 | Have you attached self-attested copy of the document to show the financial status of tenderer? |  |  |
| 8 | Registration with Govt. bodies like PAN, GST, ESIC, EPF, Labour license etc. |  |  |
| 9 | Have you attached the self-attested experience certificate/work order issued by the organization/University/Institutions. |  |  |
| 10 | Have you attached the proof of authorization to sign on behalf of the tenderer? |  |  |
| 11 | Has your Technical bid been submitted as per the requirements of the tender ? |  |  |
| 12 | Is your Price Bid/BOQ submitted as per the prescribed format ? |  |  |
| 13 | Have you submitted the tender documents in two parts within the respective cover. |  |  |
| 14 | Notarised affidavit on Indian Non judicial stamp paper of Rs. 10/- as per Annexure-VIII |  |  |

Date :

Place : Signature of the Tenderer

**ANNEXURE-III**

(Letter head of tenderer)

LETTER OF UNDERTAKING AND DECLARATION

To

The Registrar,

OUTR, Bhabaneswar-751 029

Ref : Invitation of Tender Notice No. Dated.

I/We, the undersigned declare that :

1. I/We have examined the tender document and its terms and conditions and we have understood the details.
2. I/We are ready to execute the contract in conformity with the tender document , in case we are found successful as a tenderer.
3. Our bid shall be valid for a period of 60 days from the date of Opening of price bid and shall not revoke the same.
4. If our bid is accepted, I/We undertake to comply all other formalities as per the tender document and work order.
5. I/we also declare that neither our firm/company/Proprietorship concerned was blacklisted in past nor any of our office bearer was convicted in any court of law.
6. We accept all the terms and conditions of this Tender document and undertake to abide by them including the condition that you are not bound to accept highest ranked bid/lowest bid or any other bid you may receive.
7. The detailed particulars of the tenderer are mentioned and attached separately as at Annexure-IV.
8. The contract will be awarded to the successful bidder whose bid matches with the L-1 Price.

I/We do hereby solemnly declare and affirm that the above declaration is true and correct to the best of my /our knowledge and belief. No part of it is false and nothing has been concealed therein.

Yours sincerely,

Authorized signatory of the Tenderer

(Authorised person shall attach a copy of the authorization for signing on behalf of the Bidding Company)

Full name and designation

**ANNEXURE –IV**

 (ON LETTER HEAD OF THE FIRM)

Tender For **‘Supply of tenting, lights, sound, DG backup with fuel and miscellaneous work for Annual Sports Engineer’s Cup 2024’**  at Odisha University of Technology and Research Bhubaneswar’’

Detailed Particulars of the Tenderer

|  |  |  |
| --- | --- | --- |
| Sl. No. | Particulars |  |
| 1 | Name of Agency/Firm/Proprietor |  |
| 2 | Full Address |  |
| 3 | E-mail ID |  |
| 4. | Mobile No. |  |
| 5 | Other business of the firm |  |
| 6 | Office/Residence Ph. No. |  |
| 7 | Office/Work Email ID |  |
| 8 | Name (s) of Proprietor/Partner/Director |  |
| 9 | PAN No. |  |
| 10 | GSTIN |  |
| 11 | EPF Registration No. |  |
| 12 | ESIC Registration No. |  |
| 13 | Labour License No. |  |
| 14 | Volume of business in the FY | 2020-20212021-20222022-2023 |
| 15 | Bank Details :1. Beneficiary Name :
2. Bank Name :
3. Branch Name **:**
4. Account No.
5. IFSC Code :
 |  |

 Signature of Bidder

**ANNEXURE- V**

 (ON LETTER HEAD OF THE FIRM)

 **FORM FOR FINANCIAL CAPACITY**

|  |  |
| --- | --- |
|  Description | Financial Years |
| 2020-2021 | 2021-22 | 2022-23 |
| Annual Turnover |  |  |  |
| Net Worth |  |  |  |
| Current Asset |  |  |  |
| Current Liabilities |  |  |  |
| Total Revenue |  |  |  |
| Profit before Tax |  |  |  |
| Profit after Tax |  |  |  |

 Signature of Bidder with Seal

**ANNEXURE- VI**

 **BID SECURITY SELF DECLARATION FORM**

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Bid No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

To (insert complete name and address of the purchaser)

I/We. The undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Security

Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with Odisha University of Technology and Research, Bhubaneswar for a period of Two years from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We

(a)have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid

during the period of bid validity specified in the form of Bid; or

(b)having been notified of the acceptance of our Bid by the purchaser during the period of

bid validity (i) fail or reuse to execute the contract, if required, or (ii) fail or refuse to

furnish the Performance Security, in accordance with the Instructions to Bidders.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the

successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the

successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

Signed: (insert signature of person whose name and capacity are shown) in the capacity of

(insert legal capacity of person signing the Bid Securing Declaration).

Name: (insert complete name of person signing he Bid Securing Declaration)

Duly authorized to sign the bid for an on behalf of : (insert complete name of Bidder)

Dated on \_\_\_\_\_\_\_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(insert date of signing)

Corporate Seal (where appropriate)

(Note: In case of a Joint Venture, the Bid Securing Declaration must be in the name of all

partners to the Joint Venture that submits the bid)

**ANNEXURE VII**

**TENDER FOR SUPPLY OF TENTING, LIGHTS, SOUND, DG BACKUP WITH FUEL AND MISCELLANEOUS WORK for ANNUAL SPORTS ENGINEER’S CUP 2024 AT ODISHA UNIVERSITY OF TECHNOLOGY AND RESEARCH BHUBANESWAR**

**FINANCIAL BID FORM**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Sl No. | Item Description | Unit (in ft.) | Quantity | Rate per unit | Total Amount |
| 1 | Stage with Carpeting, Ceiling & Backdrop | 30x12x2 | 1 |  |  |
| 2 | Bamboo Stall with Cloth Masking & Cloth Ceiling Cover | 8x8 | 2 |  |  |
| 3 | Bamboo Stall with Cloth Masking & Cloth Ceiling Cover | 10x8 | 1 |  |  |
| 4 | Selfie Point  | 8x8 | 1 |  |  |
| 5 | Bamboo Fencing (for Kabaddi Court) | 30x60x4 | 1 |  |  |
| 6 | Cloth Walling (for Volleyball Court) | 80x30x10 | 1 |  |  |
| 7 | 6 Top & Base (For Stage) |  No | 1 |  |  |
| 8 | 2 Top for Commentary |  No | 1 |  |  |
| 9 | Cordless Mic |  No | 4 |  |  |
| 10 | Mixture (16 Port) |  No | 1 |  |  |
| 11 | Podium Stand & Podium mic |  No | 1 |  |  |
| 12 | Metal Light |  No | 40 |  |  |
| 13 | Palco |  No | 20 |  |  |
| 14 | Warm White |  No | 8 |  |  |
| 15 | Green Metal |  No | 10 |  |  |
| 16 | Chain Lights |  No | 30 |  |  |
| 17 | Sofa Single Seater |  No | 6 |  |  |
| 18 | Teapoy |  No | 3 |  |  |
| 19 | Sofa Double Seater |  No | 5 |  |  |
| 20 | Mattress |  No | 200 |  |  |
| 21 | Stand Fan |  No | 5 |  |  |
| 22 | Chandua for Tree Decoration |  No | 50 |  |  |
| 23 | Plastic Chair |  No | 50 |  |  |
| 24 | BLACK SIDE SCREEN FOR CRICKET | 16x14 | 1 |  |  |
| 25 | DG BACKUP |  No | 1 |  |  |
| 26 | Flower Bouquet for 2 days |  No | 16 |  |  |
| 27 | Big Umbrella |  No | 5 |  |  |
|  |  |  |  | Total |  |
|  |  |  |  | GST@ % |  |
|  |  |  |  | Grand Total |  |

I/We have gone through the Terms and Conditions as specified in the Tender Notice document and confirm to accept and abide by the same.

1. No other charges would be payable by the University.
2. Extra item, if any, shall be paid extra at mutually agreed rates.
3. That I/We shall supply the items of requisite quality.
4. That I/We undertake that the information given in this tender are true and correct in all respect.
5. The total rates on individual items shall be derived on the basis of unit rates quoted per unit and the L 1  bidder shall be decided based on **Grand Total (Basic Price + GST).**

**Signature of the bidder with Seal**

**ANNEXURE-VIII**

 (Notarised affidavit on Indian Non judicial stamp paper of Rs. 10/-)

Name of the Tender : **“SUPPLY OF TENTING, LIGHTS, SOUND, DG BACKUP WITH FUEL AND MISCELLANEOUS WORK FOR ANNUAL SPORTS ENGINEER’S CUP 2024”** at Odisha University of Technology and Research Bhubaneswar’’

 (

**CRIMINAL LIABILITY UNDERTAKING**

I ……………………………………………………S/o…………………………………..Resident of ……………………………………………………………………………………………………………. do solemnly pledge and affirm that,

1. I am the Proprietor/Partner/Director/authorized signatory of

M/s……………………………….

1. No Police case and/or case by CBI/FEMA/Income Tax/GST authorities are pending against the Proprietor/Partner/Director of the firm/company and also against the firm/company.
2. The Proprietor/Partner/Director of the firm/company and also the firm/company has never been

black listed by any Government authorities/Organizations.

**Signature**

 **(Name)**

 Seal of the Bidder